

# HOW TO SELECT CLOUD ACCOUNTING SOFTWARE?

## Checklist

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### What do you want from your Accounting Software?

Just make sure you know what you want from your Accounting software and if your industry requires any bespoke functionalities?



- Reduce Accounting Errors
- Generate useful Reports
- Speedup Accounting processes
- Cancel paper or spreadsheet Bookkeeping

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### Key things to consider

Make sure you consider all options before deciding which software is best for you and your business



- Cloud based or in-house
- Scalable
- Integrations and regulated
- Mobile capabilities and ease of use

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### Essential Features

Any Accounting software you select should have atleast these basic features



- Accounts Payable and Receivable
- Billing, Invoicing & Expense Management
- Bank Reconciliation & General Ledger
- Inventory Management
- Reporting & Analysis

